



SUNSET RANCH CONFERENCE & MEETING PACKAGE

# 2024-2025 Conferences and Meetings

*~ Where Business and Pleasure Meet ~*



Thank you for your interest in Sunset Ranch Golf & Country Club. Sunset Ranch has meeting facilities to accommodate all types of groups - from casual lunch meetings to impressing the CEO and VIP's.



**Sunset Ranch Golf & Country Club | P: 250.765.7700 | F: 250.765.7733  
www.sunsetranchbc.com | 5105 Upper Booth Rd, Kelowna, BC, V1X 7V8**



## Pricing & Room Availability

Sunset Ranch can offer conferences and meetings for up to 100 guests. Our main banquet room on the top level of the clubhouse offers fantastic views of the Golf Course and Sunset Ranch. With built in projectors, screen and a state-of-the-art sound system, Sunset Ranch is the perfect place to bring your meetings. Our new Fairways room located on the lower level has fantastic views of 1st tee and surrounding gardens. Equipped to host up to 64 people (depending on set-up), the Fairways room is a perfect spot for host a meeting before golf or enjoy a working lunch or dinner.

All Pricing Includes Room Set-up, Take down and all Audio Visual Requirements.

### **Morning & Afternoon Meeting:**

**Morning Time: 7am to 12pm**

**Afternoon Time: 12pm to 5pm**

Includes:

- Room Rental
- Coffee & Tea Station
- All Audio Visual requirements
- Option to Add Refresher/ Snacks at Breaks
- Option to Add Breakfast or Lunch
- All GST & Service Charges

**\$399.00**

### **Full Day Meeting:**

**Time: 7am to 5pm**

Includes:

- Coffee & Tea Station
- All Audio Visual requirements
- Option to Add Refresher/ Snacks at Breaks
- Option to Add, Breakfast, Lunch and/or Dinner
- All GST & Service Charges

**\$599.00**

## Room Set-Up Options

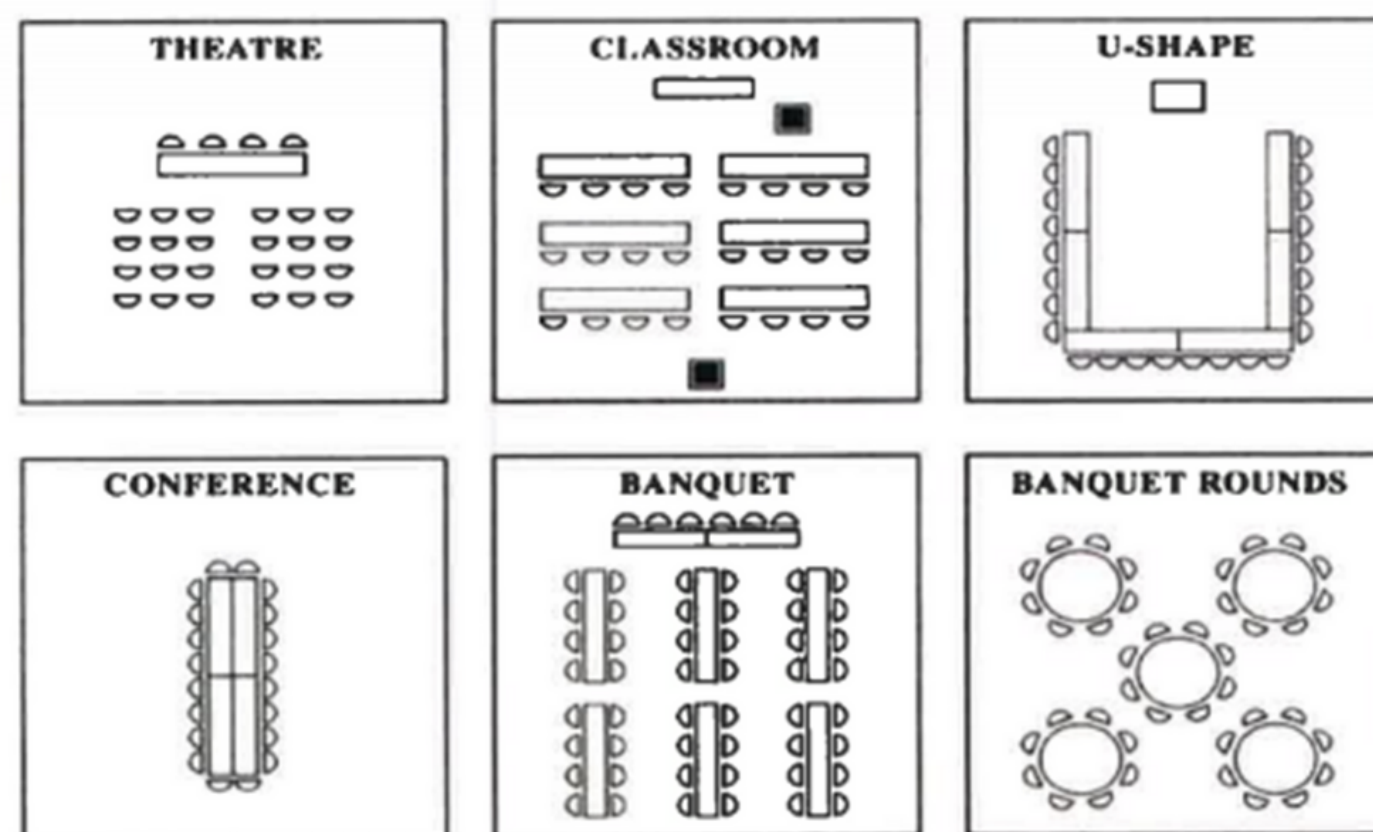
Sunset Ranch has a unique ability to set up our meeting and conference space in many different varieties to ensure your guests and presenters are satisfied. Please review the options below. If you require any assistance, please do not hesitate to contact us at your earliest convenience.

### Sunset Ranch Banquet Room Recommended Sizes:

- Theater: 110 Seats
- Classroom: 64 Seats
- U-Shape: 48 Seats
- Conference: 64 Seats
- Banquet: 112 Seats
- Banquet Rounds: 100 Seats

### Sunset Ranch Fairways Room Recommended Sizes :

- Theater: 64 Seats
- Classroom: 32 Seats
- U-Shape: 32 Seats
- Conference: 40 Seats
- Banquet: 72 Seats
- Banquet Rounds: 64 Seats





## Food & Beverage Options

Sunset Ranch Boasts some of Kelowna's best food and beverage Operation under the direction of Head Chef Terra Hamilton. Focusing on high quality local ingredients, Terra and her team will create the perfect day for your guests. Below are some options we most commonly do; however, should you be looking for something specific, our team will be happy to create your vision.

### Morning Breakfast

Times: 7am to 10am

#### The Continental:

**\$18 per guest**

- Fresh Fruit
- Muffins, Croissants, Pastries
- Toasts & Preservers OR
- Museli: Granola, Yogurt, Fresh Berries
- Juice (Orange, Cranberry, OR Apple)
- Coffee and Tea Station

#### The Sunrise Breakfast:

**\$20 Per guest**

- Fresh Fruit
- French Toast
- Scrambles Western Egg
- Hashbrowns
- Sausage OR Bacon
- Juice (Orange, Cranberry OR Apple)
- Coffee and Tea Station

### Mid-day Lunch

Time: 11am to 1:30pm

#### The Mid-day Lunch Buffet:

**\$20 Per guest**

##### Choose 1 salad

- Garden Greens Salad
- Caesar Salad
- Pasta Salad
- 1 Soups (Cream OR Broth)
- Selection of Chef created Sandwiches & Rolls
- Vegetarian Options available
- Fresh Fruit plate
- Selection of Light Sweets & Cookies

#### The Classic Summer BBQ:

**\$25 per guest**

- Choice of Chef BBQ'd Chicken, Beef or Salmon Burger
- Vegetarian options available
- Choose 1 Salad**
- Garden Green Salad
- Caesar Salad
- Pasta Salad
- Home Cut Potato Wedges



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### Refresher Options

Recommended Morning Refreshers

Fresh Baked Cookies \$3.00 pp

Fresh Baked Muffins \$3.00 pp

Fresh Fruit Platter \$4.00 pp

Fresh Cheese & Grape Plater \$6.00pp

Recommended Afternoon Refreshers

Fresh Fruit platter \$4.00 pp

Fresh Cheese & Grape Platter \$6.00 pp

Artisian Charcuterie Board \$11.00 pp

Fresh Vegetable Platter \$4.00 pp

Finish Off your meeting with something Fun!!

Poutine Bar \$7.00 pp

Hot Wings Bar \$10.00 pp

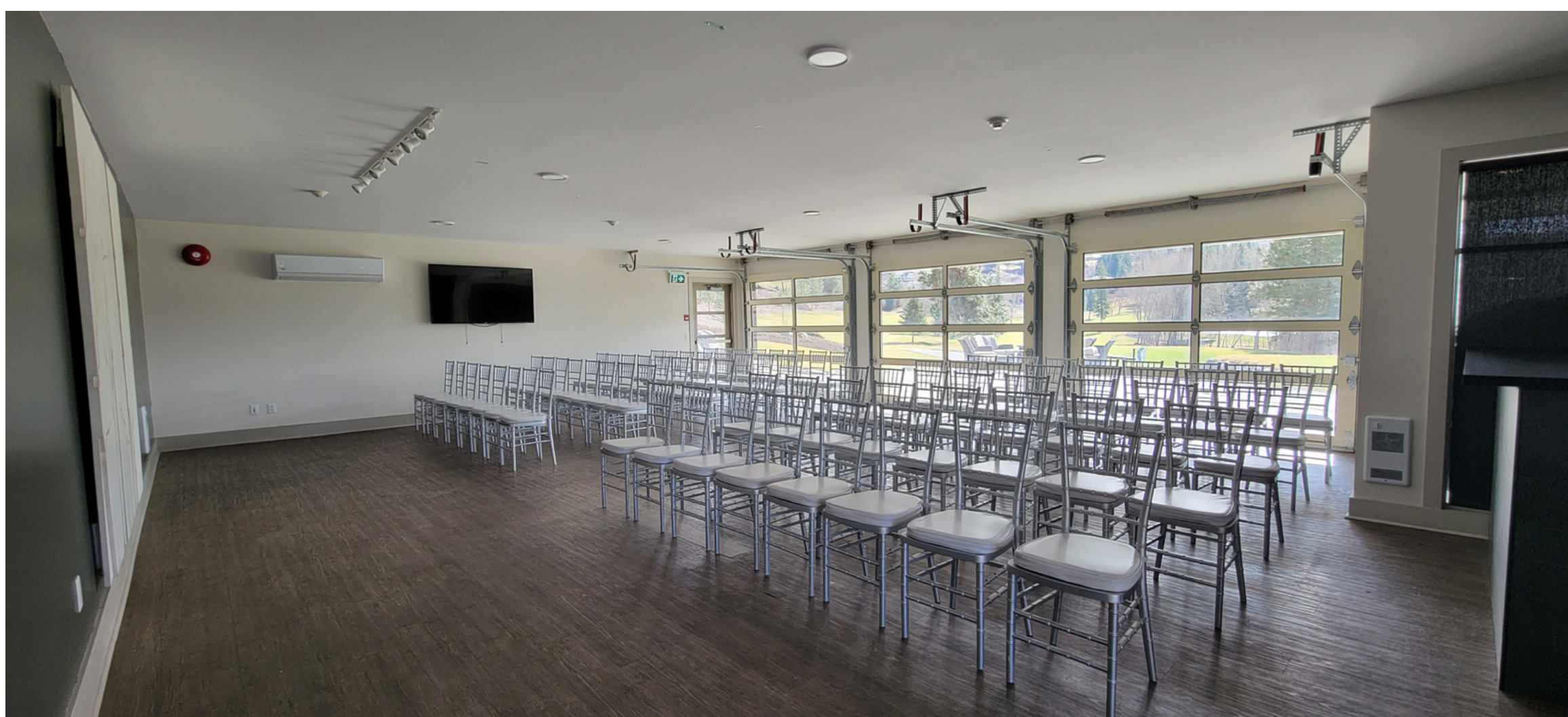
Taco Bar \$8.00 pp

**Add a Beer, Wine or Highball to the end of your event! Drink tickets are \$8.00 per ticket including all Taxes**





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### **Booking with Sunset Ranch:**

- Sunset Ranch requires a non-refundable deposit equal to your venue fee.
- All Food and Beverage and the outstanding balance of the room charges will be billed on the 1st business day following the event, or if arrangements have been made in advance you can pay your invoice directly on the day of the event.
- All deposits are non-refundable, and cancellation will forfeit your deposit.
- Sunset Ranch requires all Food and Beverage selections a minimum 10 days prior to your event.
- Sunset Ranch requires the final guest count 3 days prior to the event. The event will act as the minimum number of guests for food preparation and charges. Additional guests added after 3 days' notice will be added to the billing.

### **To book your next event, please contact:**

Ashlea Maskell

Events Manager

Sunset Ranch Golf and Country Club

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[www.sunsetranchbc.com](http://www.sunsetranchbc.com)

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